

# MICHIGAN HOMES FOR VETERANS

## Board of Managers Minutes

### May 14, 2015

The 1412<sup>th</sup> meeting of the Board of Managers of the Michigan Home for Veterans was called to order at 1:05 pm on Thursday, May 14, 2015 at the American Legion Post #35 in Traverse City, Michigan by Manager Johnson, Chair.

**PRESENT: Managers:**

|                               |                       |
|-------------------------------|-----------------------|
| Robert L. Johnson, Chair      | (The American Legion) |
| Ernest E. Meyers, Sr., Member | (VFW)                 |
| James Ausdemore, Member       | (Independent)         |
| Marita Okerstrom              | (Independent)         |
| Lino B. Pretto                | (Independent)         |

**GUESTS:** Catherine Kooyers, Kim Olinger, Greg McNeil, Calvin Murphy, Gary Hlavka

Also present at the meeting: Sara Dunne, Administrator of the Grand Rapids Home for Veterans, Jim Dunn, Deputy Director, MVAA, Phil Yeiter, MVAA, and Linda Smith, Assistant Clerk of the Board.

The invocation was given by Manager Johnson.

**OPENING CEREMONY:** Pledge of Allegiance.

This meeting has been posted pursuant to Act 267 of the Public Act of 1976 – The Open Meeting Act – on the bulletin Board in the corridor adjacent to the volunteer office, main building, Grand Rapids Home for Veterans. A notice of this meeting was also posted in the hallway adjacent to the lobby of the D.J. Jacobetti Home for Veterans in Marquette.

**I. PUBLIC COMMENTS**

Catherine Kooyers:

- GR Home cafeteria accessibility to volunteers, staff and families.
- Election/voting materials
- Psychological services offered to veterans in the GR Home
- Members meeting with their legislators

**II. ADOPTION OF MINUTES**

Motion was made by Manager Okerstrom, supported by Manager Pretto to approve the minutes of the meeting held by the Board of Managers on April 16, 2015. Motion carried.

### **III. POLICY REVIEW**

#### **BP-021 – Internment in Cemetery**

Motion was made by Manager Meyers to accept Policy BP-021 as presented, supported by Manager Ausdemore, motion carried.

### **IV. ASSESSMENTS, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT – GRAND RAPIDS**

Assessment & Population Report – Applications for Membership were reviewed. Motion was made by Manager Okerstrom, to accept the Assessment and Population Report as presented, supported by Manager Ausdemore, motion carried.

Reported by Sara Dunne.

- No waiting list.
- Percentage of Vietnam Veterans is rising.

### **V. FINANCIAL ISSUES – GRAND RAPIDS**

A. Board Funds – Status Report of the In-House Funds, Statement of changes in Fund Balances and Cash Donations were reviewed. Motion was made by Manager Ausdemore, supported by Manager Pretto, to receive and file the reports as presented, motion carried.

B. State Funds – The Revenue and Expenditure Report was reviewed. Motion was made by Manager Ausdemore, supported by Manager Pretto, to receive and file the Revenue & Expenditure Report as presented, motion carried.

Discussion: Cemetery Bridge Renovation – MDOT Historian indicated the bridge is of historic significance. Currently looking into options, including applying for grants.

### **VI. ADMINISTRATOR/DIVISION REPORT – GRAND RAPIDS**

Motion was made by Manager Ausdemore, to approve the Administrator's Report as presented, supported by Manager Okerstrom, motion carried.

Administrator Sara Dunne reported.

- Received VA Survey  
It's a work in progress, but the citations received were in documentation, not member care, and we hope the EMR will help with improving that accuracy.

## **VII. DIVISION REPORTS**

Administrator Sara Dunne reported:

- Developing falls initiative with the federal VA guidelines.
- NTT is the EMR provider selected and the tentative start date will be in the middle of August 2015.
- May 18 – GRHV Proud Week – each dept has activities planned.
- Tiffany Carr has been extremely busy with a GRC Foundation Grant, home tours and many member activities.
- Jim Berger – NFL Minnesota Vikings player from Newaygo made a generous donation to the GR Home.
- NMDA program continues to expand.
- Carnival – July 25<sup>th</sup>
- Freedom Cruise – June 24<sup>th</sup> through 27<sup>th</sup>

Motion was made by Manager Ausdemore, supported by Manager Okerstrom to approve the Division Report as presented, motion carried.

## **VIII. ASSESSMENT, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT– MARQUETTE**

Motion was made by Manager Meyers to accept the Assessments, Reassessments and Admission and Population Report as presented, supported by Manager Ausdemore, motion carried.

## **IX. FINANCIAL ISSUES – MARQUETTE**

### **A. Board Funds**

Motion was made by Manager Ausdemore to accept the In-House Funds and Cash Donations report as presented, supported by Manager Okerstrom, motion carried.

### **B. State Funds**

Motion was made by Manager Ausdemore to accept the Revenue and Expenditures report as presented, supported by Manager Okerstrom, motion carried.

Discussion: Still waiting on additional funding.

**X. ADMINISTRATOR'S REPORT – MARQUETTE**

Motion was made by Manager Meyers to accept the Administrator's Report as written subject to comments, supported by Manager Ausdemore, motion carried.

Reported by Manager Johnson:

- Census maintaining.
- Almost done with LPN hiring process.
- EMR starting soon.

**XI. DIVISION REPORTS**

Motion was made by Manager Meyers to accept the Division Reports as presented, supported by Manager Ausdemore, motion carried.

Manager Meyers stated that the Plant Supervisor, Mike Harrington, does an exceptional job for the DJJHV and would like the board chairman to send a letter of accommodation.

**XII. DEPARTMENT OF VETERANS AFFAIRS UPDATE**

Motion was made by Manager Pretto to accept the Department of Veterans Affairs Update as reported, supported by Manager Okerstrom, motion carried.

Jim Dunn reported.

We are currently in the budget process stage.

**XIII. ASSISTANT ATTORNEY GENERAL'S UPDATE**

Jim Dunn reported.

In reference to the Olmstead Act report, the MVAA is working with DCH to assist veterans with psychological issues.

**XIV. OLD BUSINESS**

**Marquette**

None

**Grand Rapids**

PYXIS machines

- Current lease agreement
- Will tie in with smaller ones for narcotics. Moving forward and working with DTMB.

Motion by Manager Meyers to discuss with Deputy Director regarding purchase of PYXIS machine, supported by Manager Pretto, motion carried.

Previous member with questionable history would like to be able to come back to visit friends at the Home. The Board recommends that the Grand Rapids Home for Veterans keep the restrictions in place for Mr. McNeil and a letter was sent.

Driveway at the GRHV needs repair. Motion by Manager Meyers to get the road fixed by July 31, 2015, supported by Manager Ausdemore, motion carried.

## **XV. NEW BUSINESS**

### **GRAND RAPIDS –**

None

### **MARQUETTE –**

#### **BP-016 Member Assessments – Section II – D. - Revision**

Motion was made by Manager Ausdemore to accept Policy BP-016 as presented, supported by Manager Okerstrom, motion carried.

#### **Board –**

- Strategic Planning Training
  - Created Mission Statement
  - Vision Statement
- Items to address with MVAA:
  - Board member representation
  - Medicate/Medicaid funding
  - Utilizing MVAA marketing for video for homes
  - Articles for national newsletters for service groups – Manager Meyers will get deadlines
- Formal orientation program for new board members
- Recommend setting aside money for additional training and employee recognition;
- Set up meeting with Senator Hildenbrand to discuss additional financing for Homes;

- Training budget for additional strategic planning;
- Finance Managers of each Home to notify Board when members are past due on payments.

Motion by Manager Meyers to set up a line item to have quarterly strategic planning meetings starting October 1, 2015 for a one year time period to better facilitate our goals, supported by Manager Okerstrom. Motion carried.

Motion by Manager Ausdemore to move the June 17, 2015 board meeting to June 19, 2015 at 9:00 a.m. at the Grand Rapids Home for Veterans, supported by Manager Meyers. Motion carried.

#### **XVI. OPEN DISCUSSION**

Thank you to Manager Okerstrom for the time and effort put into organizing the strategic planning session and for the dedication to the Board for the commitment to our veterans and the hospitality extended.

TBI/PTSD is on our forefront and radar and part of our goal is to step up treatment.

Jim Dunn will bring copies of the Michigan Veterans Law books to the June meeting.

#### **XVII. CLOSING PRAYER AND ADJOURNMENT**

Closing prayer was given by Manager Ausdemore.

Meeting adjourned at 3:05 p.m.

#### **XVIII. DATES OF MEETINGS**

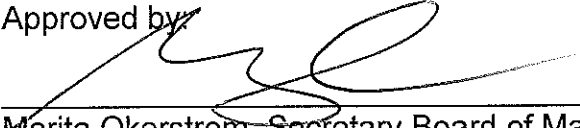
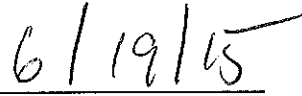
1. Friday, June 19, 2015 @ 9:00 a.m. at the Grand Rapid Home for Veterans.
2. Wednesday, July 22, 2015 @ 9:00 a.m. at the D.J. Jacobetti Home for Veterans, Marquette, MI.
3. *No Meeting in August 2015.*
4. Wednesday, September 16, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
5. Wednesday, October 14, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

6. Wednesday, November 18, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

7. Wednesday, December 16, 2015 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

THESE MEETINGS HAVE BEEN POSTED PURSUANT TO ACT 267 OF THE PUBLIC ACT AS OF 1976 – THE OPEN MEETING ACT.

Linda K. Smith, Assistant Clerk of the Board

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|--|---|
| Approved by:  |  |
| Marita Okerstrom, Secretary Board of Managers  | Date  |